



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		G. D. RUNGTA COLLEGE OF SCIENCE AND TECHNOLOGY
Name of the head of the Institution		Dr. Neema S Balan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07886666666
Mobile no.		9229155544
Registered Email		info@rungta.ac.in
Alternate Email		neema.balan@rungta.ac.in
Address		Rungta Educational Campus-R1, Kohka-Kurud Road
City/Town		Bhilai
State/UT		Chhattisgarh
Pincode		490024

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Co-education																	
Location		Urban																	
Financial Status		Self financed																	
Name of the IQAC co-ordinator/Director		Dr. Neha Soni																	
Phone no/Alternate Phone no.		07886666666																	
Mobile no.		9329020528																	
Registered Email		neha.soni@runqta.ac.in																	
Alternate Email		info@runqta.ac.in																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		https://gdrctst.runqta.ac.in/naac.php																	
4. Whether Academic Calendar prepared during the year		Yes																	
if yes,whether it is uploaded in the institutional website: Weblink :		https://gdrctst.runqta.ac.in/iqac-constitution.php																	
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.46</td> <td>2016</td> <td>05-Nov-2016</td> <td>05-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.46	2016	05-Nov-2016	05-Dec-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.46	2016	05-Nov-2016	05-Dec-2021														
6. Date of Establishment of IQAC			05-Dec-2013																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
Programme For personality development		07-Jul-2018 06		40															

Soft skill training	07-Jul-2018 06	38
Workshop on Research Tools and Techniques	30-Nov-2018 03	14
Workshop on Creative Writing	30-Nov-2018 04	57
Workshop on Interview skills	30-Nov-2024 04	58

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Proposed ICT enabled classrooms. CCTV installation in C block. Guest lectures were conducted. Conducted various cultural activities. AQAR Preparation. Certification programs were organized.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Induction Program for First year students	The new entrants were made aware of the University scheme, internal assessments. Students were also impressed upon the importance of uniform, discipline and punctuality.
Use of ICT in education	Conducted classes using LCD projectors and Tablet PCs
Career Guidance Placement program	Successfully conducted career guidance program to equip students with skills required for career choices and higher education. Placement drive conducted for final year students
Faculty Development program	To share knowledge and to build strong relationship between student alumni and also to expose to real market scenarios
Motivate Alumni-student interaction	Faculty members motivated to go for higher studies and research activities.
Conduction of guest lectures, workshops for students	For better understanding of a topic and to improve the learning of students
Developing question Bank and notes for students	To facilitate the students to prepare for examination
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	11-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The Management Information System of the college is used to manage the functionalities of the college . MIS synchronizes the working of all the Departments. It looks on all aspects of

the college , its students , faculty members , Departments , Marks entry and other co - curricular activities. The MIS system is used for storing personal data and exam records. The college has admissions online. Application Forms for admission are uploaded on the website. Selection of candidates merit based. Data required by the University is sent online based on the information drawn from the Application Forms for admission. All information to the students regarding the college notices and announcements are uploaded on the website. Internal marks obtained by students in practicals and in respective subjects are entered online in the link given by the affiliated University. Examination form is filled online . Information regarding practical exams dates. university exam time table is notified online.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is affiliated with Durg University and follows the university's academic schedule and curriculum. In a planned and recorded manner, the institution assures effective curriculum delivery. An academic calendar is created based on the university calendar, and it is communicated to students and displayed on the notice board. It includes the class start and end dates, as well as the tentative schedule of class tests and the dates for extracurricular activities. Before the commencement of the academic session, the principal conducts a meeting with all the faculty members to chalk out a plan for effective teaching, learning, and dissemination. A departmental meeting is held on a regular basis. Faculty members are asked for subject choices before the start of the session, and the majority of the faculty members are assigned their preferred subjects. Teachers create a teaching plan for the subject so that the recommended syllabus is completed on time. The department creates a timetable, which is followed for both theory and practical lessons. Traditional methods and advanced teaching methods are used in the classroom for effective delivery of subject content. Teaching diaries with attendance are maintained by the subject teachers. To assess the progress of the syllabus and the attendance of students, a fortnightly attendance and syllabus coverage report is prepared. Class representatives meet regularly with authorities to discuss teaching feedback, syllabus coverage, and other academic matters. Library facilities are provided by the college for students as well as faculty members. Curriculum delivery process is achieved through lectures, practical, field work, industrial visits, guest lectures, etc. Students participate in activities, GDs, field trips, and industrial visits in addition to attending regular curricular classes. Students take tests and are informed about their marks and also efforts needed for improvement. For slow learners, remedial lessons are held, and advanced students are subjected to content

beyond the syllabus. Students are sensitized through expert talks.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course on Application of GST	Nil	14/09/2018	17	NO	Yes
Certificate Course on Software Development	Nil	22/10/2018	12	Yes	Yes
Certificate course on Mushroom Farming and Harvesting Training	Nil	22/10/2018	15	Yes	NO

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Mental Measurement	01/07/2016
BEd	Educational Technology and Measurement	01/07/2016
BEd	Educational Administration and Management	01/07/2016
BEd	Computer Application	01/07/2016
BEd	Inclusive Education	01/07/2016
BEd	Teaching Values	01/07/2016
MSc	Project work	01/07/2016
BCom	Financial Management	01/07/2007
BCom	Financial Market Operation	01/07/2007
BCom	Principals of Marketing	01/07/2007
BCom	International Marketing	01/07/2007

BSc	Numerical Analysis and Programming in C	01/07/2017
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	200	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value added course on Personality Development	17/09/2018	69
Value added course on An Awareness program on Cyber Security	22/10/2018	70
Value Added course on Critical Thinking and Problem Solving	15/12/2018	51
Value Added Course on Different Placement Drives	04/03/2019	60
Value Added Course on Mindfulness in Everyday Life	04/03/2019	62

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	BBA II Semester(EVS project)	104
BBA	BBA VI Semester(Internship)	31
BEd	B.Ed. II Semester (Internship)	95
BEd	B.Ed. III Semester (Internship)	95
BSc	B.Sc. Part I (EVS Project)	111
BCA	BCA Part I (EVS Project)	55
BCA	BCA Part II(Project)	37
BCA	BCA Part III (Project)	33
BCom	B.Com. Part I (EVS Project)	92
BCom	B.Com. Part III (Computer Science Project)	34

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college collect feedback from students and stakeholders through the process of responding to a questionnaire. They can submit their suggestions, grievances and problems anytime during the session through the complaint box placed by the Grievance Redressal Cell. Feedback on the teaching-learning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The students also give their feedback on the curriculum through their HODs and Class teachers . Feedback thus received are discussed . The inputs received are used for betterment of the teaching learning process. In case the feedback is not satisfactory, the teacher is counselled by the Principal . Feedback from the alumni is solicited through feedback form . Suggestions and Feedback given by the guardians or parents are also taken into account for future development. Over all the parents are quite satisfied with the efforts of the faculty members and the TLP of the institute . The feedback from various stakeholders is collected and thoroughly analyzed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	BACHELOR OF BUSINESS ADMISTRATION	120	72	72
BCA	BACHELOR OF COMPUTER APLICATION	60	55	55
BCom	BACHELOR OF COMMERCE	140	92	92
BEd	BACHELOR OF EDUCATION	100	97	97
BSc	BACHELOR OF SCIENCE IN ZOOLOGY, BOTONY.CS, PCM	170	111	111
MSc	BIOTECHNOLOGY	20	11	11
MSW	MASTERS IN SOCIAL WORK	20	0	0

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	808	18	52	0	58

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	58	69	39	6	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a mentoring system in which the faculty acts as a link between the students and the institution. The objective of the mentoring system is to develop better understanding between teachers and learners, to provide proper and timely guidance to the learners, to facilitate the overall development of the learner in the college, and also to support and improve the academic performance of the learner. Every class has a class teacher who helps throughout the academic session. Teachers guide the students in their studies and extracurricular activities and provide them with support to face the challenges. Grievance redressal cell is activated in college and attempts to address problems and complaints of students. The principal, HODs, and class teachers monitor the overall mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
826	58	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	58	0	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sonali Godbole	Assistant Professor	Best Teacher in Management, ESN Awards
2018	Dr. Parekh Sharma	Assistant Professor	Innovative Academician,

			Certificate of Achievement, The Progress Global Awards
2018	Dr. Sanjay Tiwari	Assistant Professor	Certificate of Appreciation, Teacher Innovation Award, Zero Investment Innovations for Education Initiatives
2018	Neha Soni	Assistant Professor	Dr. S. Radhakrishnan Sadbhawana award for education excellence
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	004	First Year	24/05/2019	16/06/2019
BSc	005	Second Year	24/05/2019	18/06/2019
BSc	006	Third Year	24/05/2019	03/08/2019
BCom	007	First Year	11/05/2019	10/07/2019
BCom	008	Second Year	11/05/2019	12/07/2019
BCom	009	Third Year	11/05/2019	09/07/2019
BCA	013	First Year	29/04/2019	07/08/2019
BCA	014	Second Year	29/04/2019	03/08/2019
BCA	015	Third Year	29/04/2019	03/08/2019
BBA	257	First Year	24/12/2018	25/01/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of the teaching and learning process. As a part of strategy and to assess all aspects of a student's development on a continuous basis throughout the year, continuous internal evaluation is undertaken. 1) TESTS: Two class tests and model exams are conducted for annual courses, and 1 class test and model exam are conducted for semester courses. 2) INTERNAL ASSESSMENT: A weightage of 10 marks from the annual Hemchand Yadav University Examination is given to internal assessment, and these marks are uploaded on the university portal. 3) RESULT ANALYSIS: Result analysis is done after every semester examination, and the pass percentage of each course is calculated. Necessary feedback is then given to the concerned faculty members for improvement of the students performance. 4) REMEDIAL LECTURES: A set practice report of result analysis is submitted to all

heads of departments to identify failure students so that department can arrange remedial lectures. 5) Although medium of instruction in the college is English, for the benefit and convenience of the students, the college allows to write the answer in Hindi, as per the norms of the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares academic calendar, as per the declaration of the academic calendar by the affiliating University, highlighting examination related announcements, and also dates of administrative, curricular and cocurricular importance. All information pertaining to the academic calendar, scheme of examination and evaluation are available in the University and college website. This information is clearly conveyed to the students during the college Induction program. Additionally, the days for college functions like annual day, annual cultural festival, etc. as well as public holidays, commencement dates of university examinations, and major curricular and extracurricular activities are also displayed in the Calendar. The calendar is displayed on college notice board and website for the information to all stakeholders.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdrct.rungta.ac.in/programme.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
262	BBA	BACHELOR OF BUSINESS ADMINISTRATION	29	29	100
013	BCA	BACHELOR OF COMPUTER APPLICATION	29	20	69
009	BCom	BACHELOR OF COMMERCE	47	35	74
152	BEd	BACHELOR OF EDUCATION	42	42	100
006	BSc	BACHELOR OF SCIENCE IN ZOOLOGY, BOTANY, CS, PCM	35	35	100
231	MSc	BIOTECHNOLOGY	7	7	100
144	MSW	MASTERS IN SOCIAL WORK	0	0	0

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdrct.rungta.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	426	Adithya Biotech Lab and Research Private Limited, Raipur, Chhattisgarh	8.12	8.12

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Research Methodology	Science	08/06/2018
Seminar on Action Research : Bridging Theory and Practice for Social Change	Science	09/08/2018
Seminar on Corporate Entrepreneurship: Fostering Innovation within Established Companies	Commerce and Management	19/09/2018
Seminar on Protecting Innovations : A Guide to Patent Application and Prosecution	Science	29/11/2018
Workshop on Understanding Sampling Techniques in Research	Science	13/12/2018
Seminar on Ethnography : Immersive Research in Cultural Settings	Science	09/01/2019
Seminar on Funding Your Venture: Exploring Financing Options for Startups	Commerce and Management	21/02/2019
Seminar on Social Entrepreneurship: Blending Business and Social Impact	Commerce and Management	04/03/2019

Seminar on International IP Protection: Navigating Global Challenges	Science	11/07/2018
Workshop on IP Valuation and Due Diligence: Assessing IP Portfolios for Investment.	Computer Science	19/04/2019
Seminar on Mixed - Methods Research: Combining Qualitative Quantitative Approaches	Computer Science	17/05/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	nil	nil	nil	nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	1	2

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	1	0
International	Computer Science	1	0
International	Commerce and Management	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Science	4
Computer Science	1
Commerce and Management	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of Predictive Analysis in Cloud Data	Dr.Jyoti Upadhyay	IJSTE - International Journal of Science Technology Engineering	2018	0	SSSSMV, Bhilai	Nil
Competencies affecting Job Performance : A demographic study on Salespersons in Organised Retail	Sushil Punwatkar Dr. Manoj Verghese	Research Review International Journal of Multidisciplinary	2018	0	RCET, Bhilai	Nil
The Moderating Role of Organizational Climate in Competency - Performance Relationship : A Study of Salespersons in Central India	Sushil Punwatkar Dr. Manoj Verghese	The IUP of Organizational Behaviour	2018	0	RCET, Bhilai	7

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Role of Predictive Analysis in Cloud Data	Dr.Jyoti Upadhyay	IJSTE - International Journal of Science Technology Engineering	2018	2	0	SSSSMV, Bhilai

Competencies affecting Job Performance : A demographic study on Salespersons in Organised Retail	Sushil Punwatkar Dr. Manoj Verghese	Research Review International Journal of Multidisciplinary	2018	4	0	RCET, Bhilai
The Moderating Role of Organizational Climate in Competency - Performance Relationship : A Study of Salespersons in Central India	Sushil Punwatkar Dr. Manoj Verghese	The IUP of Organizational Behaviour	2018	4	7	RCET, Bhilai
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	28	9
Presented papers	4	2	0	0
Resource persons	0	0	2	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rangoli Competition on SVEEP Awareness	ECS Unit, GDRCS	5	25
Gender Equality Program	ECS Unit, GDRCS	6	50
Campus Cleanup Drive	ECS Unit, GDRCS	4	111
Educate and Empower Children	ECS Unit, GDRCS	7	12

Program			
Health Camp	ECS Unit, GDR CST	3	28
Women Menstrual Hygiene Programs	ECS Unit, GDR CST	5	135
Sexual Orientation and Gender Identity (SOGI) Discrimination	ECS Unit, GDR CST	9	64
Debate Discussion Forums on Sustainable Development	ECS Unit, GDR CST	7	27
Voter Awareness Program	ECS Unit, GDR CST	4	76
Blood Donation Camp	ECS Unit, GDR CST	7	12
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Jila Stariya Samman	Durg District Hospital, Durg	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Community Awareness	ECS Unit, GDR CST	Rangoli Competition on SVEEP Awareness	5	25
Community Awareness	ECS Unit, GDR CST	Gender Equality Program	6	50
Community Awareness	ECS Unit, GDR CST	Campus Cleanup Drive	4	111
Community Awareness	ECS Unit, GDR CST	Educate and Empower Children Program	7	12
Community Awareness	ECS Unit, GDR CST	Health Camp	3	28
Community Awareness	ECS Unit, GDR CST	Women Menstrual Hygiene Programs	5	135

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Community Awareness	ECS Unit, GDRCS T	Debate Discussion Forums on Sustainable Development	7	27
Community Awareness	ECS Unit, GDRCS T	Voter Awareness Program	4	76
Community Awareness	ECS Unit, GDRCS T	Blood Donation Camp	7	12
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture	Dr. Parakh Sharma	St. Thomas, Bhilai	1
Guest Lecture	Dr. Nisha Gupta	Sai college, Bhilai	1
Dissertation Project	Ms. Ruchi Singh	self	60
Educational Visit	B.Sc. & M.Sc. Students	Self	1
Interactive talk	Dr. Seema Verma	Sai college, Bhilai	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational Visit	Hands on Training	SOS in Bio technology , Pt. RSU , Raipur	21/06/2018	21/06/2018	B.Sc & M.Sc Students
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Nanda Devi
Research	Dissertation	Adithya Biotech Lab	03/01/2019	30/05/2019	Ms. Puja Btra

	Project	Pvt Ltd, Raipur			
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Harsha Arora
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Prashasti Pandey
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Richa Chhada
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Priyanka Pandey
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2019	Ms. Ruchi Singh
Research	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	03/01/2019	30/05/2020	Ms. Iqra Khan
Research	Dissertation Project	Chhattisgarh Rajya Sahakari Dugdh Mahasangh Mariyadit , Raipur	03/01/2019	30/05/2020	Mr. Swapnil Gupta
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Al Zaiem Al Azhari University, Sudan	20/01/2016	Seminar on Advancements in Biotechnology: Unleashing the Potential for a Better Tomorrow	31
Indo German Centre for Higher Education, Germany	20/03/2013	Seminar on Dual Degree Programs: Benefits and Challenges	43
Mashreq University,	21/01/2016	Seminar on Building a	49

Khartoum, Sudan		Sustainable Gig Career	
Ixora Tech Consulting Services	07/04/2017	Interactive talk on Customer Relationship Management and CRM Systems	36
Tata Institute of Social Sciences	15/06/2016	Seminar on Navigating Social Change: Challenges and Opportunities in the 21st Century	18
Adithya Biotech Lab and Research Private Limited, Raipur, Chhattisgarh	12/06/2018	Project on Production of drought tolerant rice variety by Tissue Culture and Genetic Engineering Techniques	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
56	53.59

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ERP	Partially	1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12132	24	2518	6	14650	30
Journals	36	1	98	3	134	4

CD & Video	33	1	0	0	33	1
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	2	80	1	1	1	4	100	0
Added	54	2	54	0	0	1	1	100	0
Total	134	4	134	1	1	2	5	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N/A	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
35	32.17	43.5	41.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for utilizing various facilities vary in different extents. Institute has well defined policy for maintenance and utilization of all its physical and academic facility which includes use of equipments in various laboratories, use of library facility, access to journals of the institute . Laboratory- Time tables are prepared as per University Scheme . Equipments are issued to students by Lan attendants under the guidance of the subject teacher. Lab attendants ensure return of equipments and also records the breakage etc. Stock registers are maintained and stocks are verified at the end of the session. Purchase request is put as per stocks for consumables and equipments. Non working equipments are listed and repairs are

done as per procedure. Classrooms- Classrooms are identified as per the strength and Time tables are prepared as per scheme. Any problem with electricity, plumbing etc are reported to the maintenance I/c. Computers- Maintenance of the computers is carried out by hardware section that take care of installing Software operating systems and other applications on all the computers of the institute. Civil work- Maintenance of civil works like painting, carpentry, furniture repair, plumbing etc are done from time to time by house keeping. Annual maintenance of computers, projectors, scanners, printers, cameras are outsourced to different agencies. The Language Lab of the college is coordinated by the English Department. All classrooms, seminar halls, Building, Hostel, are maintained under the supervision of Administrator and the Management. Institute has appointed Academic I/cs for monitoring the academic activities of the College. Students are encouraged to participate in extra and co-curricular activities and sport activities and also in Institutional and National competitions. Sports- The College has sports ground Volley Ball court, basket ball court, Football ground, Cricket pitch. Library- Library cards are issued to bonafide students, against which they can issue books, Penalty is charged for late return of books. 2 books are issued for a period of 7 days.

<https://gdrct.rungta.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kamla Devi Rungta Scholarships and Rungta Academic Excellence Scholarship	554	1430500
Financial Support from Other Sources			
a) National	Post Matric OBC Scholarship	88	2356195
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Gratitude and Well-Being Practices	05/12/2018	52	Brahmakumari, Bhilai
Workshop on The Art of Storytelling	01/02/2019	35	GDRCT - Bhilai
Workshop on Effective Nonverbal Communication	05/10/2018	32	GDRCT - Bhilai
Workshop on Effective Email Writing and	07/02/2019	43	RCET - Bhilai

Communication			
Workshop on Decision-Making	10/01/2019	67	GDR CST - Bhilai
Workshop on Public Speaking and Presentation Skills	10/03/2019	62	GDR CST - Bhilai
Workshop on Cloud Computing Basics	28/11/2018	37	Animax Computing, Bhilai
Workshop on MS Office and Internet	05/12/2018	48	JK Computer Academy, Bhilai
Workshop on Web development fundamentals	22/01/2019	57	Sensible Computers, Bhilai

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for CTET and CGTET	210	Nil	7	Nil
2018	Guidance for IBPS Exams	192	Nil	4	Nil
2018	Guidance for Job Option in IT Sector	Nil	189	Nil	44

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys, Ke ka, Nestle, Tech Mahindra, Wipro	113	29	IDBI Bank, Just Dial	151	15

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	11	BCom	Commerce and Management	MATS University, Raipur	MBA
2018	3	BCOM	Commerce and Management	Kalinga University, Raipur	MBA
2018	2	BCOM	Commerce and Management	Acharya Inst. of Mgmt., Bangalore	MBA
2018	8	BCOM	Commerce and Management	Rungta College Engg. & Tech., Bhilai	MBA
2018	6	BCOM	Commerce and Management	Bhilai Institute of Technology, Bhilai	MBA
2018	2	BBA	Commerce and Management	AMITY UNIVERSITY (RAIPUR)	MBA
2018	5	BBA	Commerce and Management	NIT (RAIPUR)	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
Any Other	7

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Solo Song Competition(Female)	Institution Level	18
Solo Song Competition(male)	Institution Level	20
Inter College Cricket Tournament	Institution Level	20
Inter College Football Championship	SSMV, Bhilai	6

Chess Competition	Institution Level	10
Table Tennis Tournament(Female)	Institution Level	6
Table Tennis Tournament(male)	Institution Level	10
Basket Ball (Female) Tournament	Institution Level	15
Basket Ball (male) Tournament	Institution Level	15
Tug of War Championship	Institution Level	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	2nd Position	National	1	Nil	DU1739024553	Mehul Soni
2018	1st Position	National	1	Nil	DA/2016/23812	Nikhila Ramesh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Union Council is formed as per directives of Higher education of Chhattisgarh. The office bearers of Student Union Council (as per the ordinance issued by Clause (XXI) of section 37 of the Chhattisgarh Vishwavidyalaya Adhiniyam 1973) for the academic session 2018 -19 was held in the month of September. Student Union Council was formed taking into account the academic performance of the students. The office bearers and the class representatives took the oath of secrecy. The office bearers - President-Rashmi Jaal M SC (BT) III sem Vice- President- Punam Biswas- M SC (BT) I sem Secretary- R Dipti- BCA III Joint Secretary- Megha Vaishnav- B SC (BT) III The Student members meaningfully participate in organizing different activities of the college through various students' clubs. In 2018-19 they formed an integral part of organizing various curricular, cocurricular activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have a registered Alumni Association, Registered as a Sec 8 company. The Association is registered as a Charitable Company Under The Companies Act 2013. We also have an online Alumni portal where students are registered. It also helps them to get documents after passing out. The Official Alumni portal can be found at alumni.rungta.ac.in

5.4.2 – No. of enrolled Alumni:

163

5.4.3 – Alumni contribution during the year (in Rupees) :

80000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association conducted 2 meetings. The alumni Association conducted expert talks on Career guidance and Preparation for Competitive Exams.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions at the level of Management, Principal, Faculty members, non-teaching staff, and students to cater to the vision and mission of the institute. All the departments function under the control of the Head of the departments, guided and supervised by the Principal. The administration of the college is carried out by the Principal with the help of the Heads of departments. meeting of the Principal with the heads of the department is scheduled at the beginning of the academic session for planning out various academic and non academic activities , requirements of the college for the calendar year. All circulars and notices are issued from the office of the Principal . The Principal interacts and reports to the Management on regular basis to update the progress of the college and for further guidance. The IQAC of the college is entrusted with the mandate of designing strategies to strengthen decentralisation and participative management. All decisions regarding academic, co-curriculars, and extracurriculars are taken in the meetings. Faculty members are made coordinators of various internal committees that work for the smooth functioning of the institute, for academic and professional development of faculty members. Heads of Departments have been delegated the powers to administer departmental affairs by calling meetings on regular basis in which plans are discussed, schedule of work is prepared, and the allocation of work load to teachers is done in consultation with other members of the teaching staff. Faculty members maintain healthy relationship with students, faculties by sharing knowledge, information and experience while working in various committees. Each committee ensures that activities/programs are conducted as per the schedule.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the curriculum designed by Hemchand Yadav Vishwavidyalaya, Durg, CG . • Teachers participate actively in framing the TLP. The applied aspects of the curriculum are stressed upon and field work , internships, projects related with the topics of the curriculum are encouraged. Teachers are encouraged to add recent information about the topics in the syllabus to make teaching more relevant.
Teaching and Learning	Internal Quality Assurance Cell of

the college has initiated various quality improvement strategies to improve teaching learning and evaluation in the college. 1) Academic Monitoring Committee (AMC) was formed to monitor and streamline the curriculum delivery process in the college by monitoring of engagement and nonengagement of lectures through individual teachers, timetable, teaching plan and fortnight reporting. 2 Mentoring system was formulated to strengthen better understanding between students and teachers, and to give timely guidance to the students, and to improve the academic performance of the learners. 3 Remedial Classes are conducted by the departments for improvement of result of weak students. 4 Calendar for each academic session is prepared including details of all curricular activities, term-wise allocation of the syllabus and schedule of class tests, and model examination.

Examination and Evaluation

The Institute is affiliated to Hemchand Yadav University. The Institute has to follow the curriculum and exam pattern as notified by the University. Examinations are an integral part of the teaching learning process. Examinations Section organizes an orientation for all the teaching staff to highlight the responsibilities of the teachers during the examination. All instructions are given orally as well as in writing. The do's and the don'ts are communicated. Duty exchanges: Grant of leave during examination is done only with the prior consent of the Principal , Exam Section Internal Marks for both Undergraduate and Post Graduate students is given on basis of the academic performance in internal exams attendance and assignments submitted . The academic performance of the Annual courses is evaluated through 2 class tests, and model exams. Semester students performance is assessed by 1 internal test, model exams and assignments.

Research and Development

The faculty members are encouraged through the Central Research Cell to engage in activities that promote research and development in the college through the conduct of various workshops, guidance talk, and training workshops. The committee encourages

	<p>teachers to pursue research and inculcate similar tendencies among the students. The CRC also coordinates with departments to ensure participation in research activities conducted by other colleges. The CRC also encourages PG students to participate in research activities. Faculty members are promoted to submit projects to various funding agencies. Projects of students are guided by the faculty members. Faculty promoted to go for Patent application</p>
Human Resource Management	<p>Delegation of administrative responsibilities is done through the Principal, Heads of Department. Exam orientation is provided for all staff members. Faculty recruitment is done as per the University guidelines. HR policy is oriented towards ensuring health, safety well-being of employees at work. Female members are given full support during their maternity. Establishment of grievance redressal cell, anti-ragging committee, sexual harassment committee</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Students have physical access to study material, books 5 computers with internet facility is available in the Library Language laboratory with ETNL software is available Auditorium and Seminar halls are present The campus is Wi Fi enabled The Infrastructure includes Class rooms, Library , well equipped Laboratories, Girls Boys Hostel, Mess Canteen Facility. Garden, Parking Space for Faculty members and Students. budget is available for purchase of consumables and non consumables.</p>
Industry Interaction / Collaboration	<p>MOU signed Training / Internship conducted for students</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<p>Online Exam form filling for university exams Online marks entry for Internals and Practicals Examination Online notification by university of Exam Time Table</p>
Planning and Development	<p>Sending University Notifications and government notices through email</p>
Administration	<p>Fortnight monitoring of syllabus coverage Biometric attendance of staff Uploading Academic calendar with</p>

	activities for the session Communication done through emails Camera at strategic locations
Finance and Accounts	Entire accounts of the Institute is managed by the Accounts section using TALLY Online salary payment

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. SEEMA VERMA	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	AJAY SINGH	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	ARUNIMA KARKUN	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	DHEERENA PARATE	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	AMIT NAIDU	National seminar on Morden Aspects in Botanical Sciences	Nill	2000

		Govt.VYT Post Graduate Autonomous College Durg		
2019	Mrs.MANJUSHA TAMRAKAR	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	JYOTI KAPIL NAGWANSHI	National seminar on Morden Aspects in Botanical Sciences Govt.VYT Post Graduate Autonomous College Durg	Nill	2000
2019	NIDHI SHARMA	Workshop on Innovative Techniques Of Research And Methodology,Pt.Harishankarshukla Smriti Mahavidhyalaya,Raipur	Nill	2000
2019	SUDHA PANDEY	Workshop on Innovative Techniques Of Research And Methodology,Pt.Harishankarshukla Smriti Mahavidhyalaya,Raipur	Nill	2000
2019	MANISHA SHARMA	Workshop on Innovative Techniques Of Research And Methodology,Pt.Harishankarshukla Smriti Mahavidhyalaya,Raipur	Nill	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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		staff				
2018	Programme For personality development	Programme For personality development	14/07/2018	19/07/2018	40	7
2018	Soft skill training	Nil	06/09/2018	12/09/2018	45	Nil
2018	Future Trends and advance in science	Nil	13/10/2018	18/10/2018	42	Nil
2018	Training on Tissue Culture Techniques: Sponsored by Adithya Biotech, Raipur:	Nil	12/12/2018	19/12/2018	34	Nil
2019	Hands on training on Instrumentation on Molecular Biology: Sponsored by Bafna Biotech, Dhamtari	Nil	04/02/2019	09/02/2019	29	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Advanced Research Methods and Professional Development Programs	12	14/02/2019	19/02/2019	6
Faculty Development Program on Promoting Research Culture	9	04/09/2019	14/09/2019	11
UGC sponsored short term course	9	14/03/2019	19/03/2019	6

UGC sponsored Refresher course	10	25/10/2018	30/10/2018	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	58	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
58	8	826

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a self -financed institution . It is run by the Rungta Education Foundation . The amount generated through the fees is audited internally by the college. The external audit is conducted after completion of a financial year by a Chartered Accountant firm as appointed by the Management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Yes	Shastri Sanjay and Associates	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teacher Guardian Meetings Are Conducted at Department Level, to discuss Students Performance And Attendance In The Class Queries Related To Their Wards performance is addressed by the class teacher/ subject teacher. Counselling Of The Students is done to motivate them For Career Counselling, Training and Placement , so as to push them in the right direction. We maintain The Register To Record The Feedback Of Parents We Encourage Parents To Join Various Functions Conducted By The College- Annual Function, Sach Hue Sapne(Placement activity)

6.5.3 – Development programmes for support staff (at least three)

1. Yoga / mindfulness sessions for support staff
2. Stress management Program
3. Computer literacy Program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty development programs
2. AQAR preparation
3. Opening new courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Programme For personality development	07/07/2018	14/07/2018	19/07/2018	40
2018	Soft skill training	07/07/2018	06/09/2018	12/09/2018	38
2018	Workshop on Research Tools and Techniques	30/11/2018	14/12/2018	16/12/2018	14
2019	Workshop on Creative Writing	30/11/2018	11/02/2019	14/02/2019	57
2019	Workshop on Interview skills	30/11/2018	13/03/2019	16/03/2019	58

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Role of Womens Entrepreneurship	22/09/2018	22/09/2018	20	35
Dance Competition on Girls Child Day	11/10/2018	11/10/2018	40	50
International Womens Day	08/03/2018	08/03/2018	35	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As an energy saving procedure, College is replacing filament bulbs and tube lights with LED light sources. Total Lighting Requirements - 57.4 KW percentage Lighting through LED bulbs - 10 Lighting through other sources - 90

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	826
Ramp/Rails	Yes	826
Rest Rooms	Yes	826

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/09/2018	1	Blood Donation Camp	Developed ethical value in students	16
2018	1	1	04/08/2018	1	Green Campus Mission	Conservation of environment	95
2018	1	1	24/08/2018	1	Clean Campus Mission	Save environment	83

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	24/04/2017	The college website and flex board both post the student code of conduct. It includes details on expected standards of behavior, and methods for enforcing discipline. All students shall be subject to it equally while they are on college property or representing the college while taking part in activities off campus. On the day of induction, students are informed about the colleges rules and

		regulations. To provide a secure and moral learning environment, all faculty members do routine monitoring.
Code of Conduct for Faculty Members	24/04/2017	Faculty perform their duties in the form of teaching, remedial classes, practical, seminar and research work. Assist in carrying out duties related to the college and the university. Faculty help in conduction of cocurricular and extracurricular activities including community service. Faculty members maintain Teaching Diary of the subject allotted. Maintain university and college internal examinations Question papers. Faculty help in the formulation of policies of the institution by accepting various duties .
Code of Conduct for Principal	24/04/2017	Principal monitors admissions, academics, examinations, evaluation for smooth functioning of the system. The Principal authorizes Coordinators, and other administrative functionaries. Principal motivates the faculty and the supporting staff, to play their respective roles more effectively. Conducts meetings of the Heads of Department to review the progress of the academic work and suggest effective measures to achieve desired academic outcome. Principal along with IQAC coordinator ensure quality .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance Day	15/08/2018	15/08/2018	250

Teachers Day	05/09/2018	05/09/2018	165
International yoga Day	21/06/2018	21/06/2018	84
Kargil Divas	26/07/2018	26/07/2018	89
Hindi Diwas	14/09/2018	14/09/2018	74
Basant Panchmi	11/02/2019	11/02/2019	82
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

GDRCSST has taken the following initiatives to make the campus eco-friendly: 1. Social Awareness Program -Tree Plantation 2. Clean Campus 3. Ban of Plastics 4. Road Safety Awareness Programme 5. Recycling of Waste Material

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mushroom Cultivation Initiative at GD Rungta College of Science and Technology, Bhilai GDRCSST has taken the initiative for non-teaching staff and class four staff of the institution. The workshop aimed to provide participants with practical knowledge and hands-on experience in mushroom cultivation, covering key aspects from substrate preparation to harvesting. Enhance participants skills in mushroom cultivation through theoretical and practical sessions. Create awareness about the environmental and economic benefits of mushroom cultivation as a sustainable agricultural practice. Equip participants with the knowledge needed to start and manage their own mushroom cultivation projects. The workshop commenced with a comprehensive theoretical session covering the basics of mushroom cultivation, types of mushrooms, and the importance of substrate preparation. Participants actively engaged in hands-on activities, including substrate preparation, inoculation, and maintaining optimal environmental conditions for mushroom growth. Detailed demonstrations on the incubation period, cropping cycles, and harvesting techniques provided participants with practical insights. Emphasis was placed on maintaining cleanliness throughout the cultivation process and implementing effective disease management strategies. Participants indicated a high level of satisfaction with the workshop. Many expressed appreciation for the hands-on approach, which enhanced their understanding and confidence in venturing into mushroom cultivation. Participants encountered challenges related to substrate sterilization and climate control. These were addressed through additional demonstrations, providing practical solutions to common issues faced in mushroom cultivation. The Mushroom Cultivation Workshop proved to be a valuable learning experience, successfully achieving its objectives of skill development and promoting sustainable agricultural practices. Participants left with not only theoretical knowledge but also the practical skills needed to embark on mushroom cultivation projects.

2. Community Camp Organized by GD Rungta College of Science and Technology, Bhilai GD Rungta College of Science and Technology organized a community camp with a primary focus on cleanliness awareness and anti-addiction initiatives. The camp aimed to foster a sense of responsibility towards the environment while addressing the crucial issue of addiction within the community. The overarching goal was to create awareness and promote active participation in maintaining cleanliness, preserving the environment, and combating addiction. By organizing this camp, the institution sought to instill a sense of civic duty and personal responsibility among the participants. Participants engaged in cleanliness drives within the local community, emphasizing the importance of waste segregation and responsible waste disposal. Participants gained a deeper understanding of the significance of cleanliness and the environmental impact of their actions. Interactive workshops were

conducted to educate participants about environmental conservation, sustainable practices, and the impact of individual actions on the ecosystem. The camp facilitated stronger connections within the community, fostering a shared commitment to a cleaner and healthier living environment. Participants left the camp equipped with knowledge about addiction prevention strategies and resources for seeking help. Expert-led sessions focused on raising awareness about the harmful effects of addiction, its impact on individuals and communities, and strategies for prevention and support. The camp encouraged the adoption of sustainable practices, promoting a long-term commitment to maintaining a clean and green community. The community camp was a resounding success, achieving its objectives of promoting cleanliness awareness and anti-addiction initiatives. The institution's commitment to community welfare was evident through the well-designed activities that empowered participants with valuable knowledge and fostered a sense of responsibility towards the environment and personal well-being. The positive impact of the camp is expected to resonate within the community, contributing to a cleaner, healthier, and more supportive living environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gdrcst.rungta.ac.in/naac.php#best_practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Computer Literacy Program for nearby community organized by GD Rungta College of Science and Technology, Bhilai GD Rungta College of Science and Technology, situated in the vibrant city of Bhilai, is thrilled to unveil its ambitious computer literacy program for the nearby community. With a steadfast commitment to education and technological advancement, our institution recognizes the critical role that computer literacy plays in the contemporary world. This initiative is meticulously crafted to empower individuals within our local community by equipping them with fundamental computer skills, fostering digital inclusion, and bridging the ever-growing digital divide. The program encompasses a wide range of topics designed to cater to individuals with varying levels of computer knowledge. From the basics of operating systems, file management, and word processing to more advanced skills such as internet usage, email communication, and software applications, the curriculum is structured to be inclusive and accessible. The hands-on training approach ensures that participants not only grasp theoretical concepts but also gain practical experience, thereby enhancing their confidence in utilizing computer technologies. GD Rungta College is privileged to have a team of experienced and dedicated faculty members who will serve as mentors throughout the program. Their expertise in various domains of computer science and technology will ensure that participants receive high-quality guidance and support, fostering an enriching learning experience. Moreover, the college's state-of-the-art computer labs and facilities will provide participants with a conducive environment for practical learning, allowing them to apply their newfound skills in a hands-on setting. As we launch this computer literacy program, the institution extends an open invitation to all members of the nearby community who aspire to enhance their digital skills and embark on a journey of lifelong learning. Together, let us bridge the digital gap, empower individuals, and contribute to the overall socio-economic development of our community. Join us in this endeavor to shape a future where everyone is equipped to thrive in the digital age.

Provide the weblink of the institution

<https://gdrct.rungta.ac.in/naac.php#institutional>

8.Future Plans of Actions for Next Academic Year

1. To start the process of infrastructure development for optimum utilization of space. 2. Establishment of an incubator center as a start-up ecosystem for budding entrepreneurs at the college. 3. Strengthen the quality research culture among faculty. 4. To encourage teachers to apply for research project grants from University/UGC/Government bodies. 5. Promote undergraduate research activities at the departmental level 6. Strengthen the mentoring system 7. Enhance collaboration by having more MoUs with industrial sectors 8. usage of ERP software 9. To establish Smart Classrooms