



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		G. D. RUNGTA COLLEGE OF SCIENCE AND TECHNOLOGY
Name of the head of the Institution		Dr Neema Sajju Balan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07886666666
Mobile no.		9229155547
Registered Email		info@rungta.ac.in
Alternate Email		neema.balan@rungta.ac.in
Address		Rungta Educational Campus-R1, Kohka-Kurud Road
City/Town		Bhilai
State/UT		Chhattisgarh
Pincode		490024

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Dr Neha Soni</b>
Phone no/Alternate Phone no.	<b>07886666666</b>
Mobile no.	<b>9329020528</b>
Registered Email	<b>neha.soni@runqta.ac.in</b>
Alternate Email	<b>neha.soni@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://gdrctst.runqta.ac.in/naac.php">https://gdrctst.runqta.ac.in/naac.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://gdrctst.runqta.ac.in/academic-calendar.php">https://gdrctst.runqta.ac.in/academic-calendar.php</a>

### **5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>B</b>	<b>2.46</b>	<b>2016</b>	<b>05-Nov-2016</b>	<b>04-Nov-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>05-Dec-2013</b>
---	--------------------

### **7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>workshop on Social Entrepreneurship:</b>	<b>03-Jun-2019</b> <b>6</b>	<b>12</b>

Blending Business and Social Impact		
Workshop on Exploring Financing Options for Startups	03-Jun-2019 5	16
workshop on Understanding Sampling Techniques in Research	21-Dec-2019 5	20
Protecting Innovations : A Guide to Patent Application and Prosecution	21-Dec-2019 6	24
Mixed - Methods Research : Combining Qualitative & Quantitative Approaches	21-Dec-2021 5	18

L::asset('/', 'public') .'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Conducted Certification courses. Organized Value added courses. Guest lectures to promote research activities. Entrepreneurship program conducted. Covid awareness program organized.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Orientation Program for First year students	The new entrants were made aware of the University scheme, internal assessments. Students were also impressed upon the importance of uniform, discipline and punctuality.
Use on line classes	Conducted classes using Ms-Teams. Moocs etc
Faculty Development program	Inhouse faculty Development program conducted for teaching & non-teaching staff members for skill upgradation. Teachers were also motivated to attend FDPs/Refreshers conducted by university or other institutes
Physical and Mental Health Promotion	Mental health promotion activities were conducted for college students as well for the public.
Motivate faculty members to publish papers and attend seminars/conferences	Faculty members motivated to go for higher studies and research activities.
Career Guidance Placement program for students	Successfully conducted career guidance program to equip students with skills required for career choices and higher education. Placement program conducted for final year students

[View Uploaded File](#)

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is affiliated with Hemchand Yadav (Durg) University and follows the university's academic schedule and curriculum. In a planned and recorded manner, the institution assures effective curriculum delivery. An academic calendar is created based on the university calendar, and it is distributed to students and posted on the notice board. It includes the class start and end dates, as well as the schedule of class tests and the dates for extracurricular activities. A departmental meeting is held on a regular basis. Faculties are asked for subject choices, and the majority of faculty members are assigned their preferred subjects. Teachers create a teaching diary for the subject that has been assigned to them. The department creates a timetable, which is followed for both theory and practical lessons. Chalk and talk, tablet PCs, and LCDs are used in the classroom. To assess the progress of the syllabus and the attendance of students, a fortnightly attendance and syllabus coverage report is prepared. Class representatives meet regularly with authorities to discuss teaching feedback, syllabus coverage, and other academic matters. Students participate in activities, GDs, field trips, and industrial visits in addition to teaching. Students are given class tests and are told about their areas for improvement. For slow learners, remedial lessons are held, and advanced students are subjected to content beyond the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course on Fundamentals of Computer, MS Office and Internet	Nil	18/09/2019	11	Yes	Yes
Certificate Course on Retail Management	Nil	11/10/2019	15	Yes	Yes
Certificate Course on Food Processing and Food Preservation	Nil	11/11/2019	15	Yes	Yes

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Mental Measurement	01/07/2016
BEd	Educational Technology Measurement	01/07/2016
BEd	Educational Administration & Management	01/07/2016
BEd	Computer Applications	01/07/2016
BEd	Inclusive Education	01/07/2016
BEd	Teaching Value	01/07/2016
MSc	Project work	01/07/2016
BCom	Financial Management	01/07/2007
BCom	Financial Market Operation	01/07/2007
BCom	Principals of Marketing	01/07/2007
BCom	International Marketing	01/07/2007
BSc	Numerical Analysis and Programming in C	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	213	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added Course on Skill Development on Public Speaking, Anchoring and News Reading	16/08/2019	98
Value Added Course on Gardening and Bonsai Cultivation	11/11/2019	89
Value Added Course on Financial Literacy	02/12/2019	60
Value Added course on Campus Placement Related Skills	02/03/2020	55

Value Added course on Guidelines for Physical Health and Nutrition	06/04/2020	65
<a href="#">View Uploaded File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	BBA II Semester(EVS project)	101
BBA	BBA VI Semester(Internship)	49
BEEd	BEEd II Semester (Internship)	94
BEEd	BEEd III Semester (Internship)	94
BSc	BSc I (EVS Project)	68
BCA	BCA I (EVS Project)	48
BCA	BCA III(Project)	38
BCom	BCom I (EVS Project)	72
BCom	BCom III (Computer Application Project)	24
BCA	BCA II( Project)	20
<a href="#">View Uploaded File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is a major tool that helps in improving the Teaching Learning process. Hence feedback is taken from students on all aspects of teaching. Students and parents are informed about importance of attendance, Class tests. Suggestions are kept in mind while framing policies or certificate programs. Feedback form is also collected. All feedbacks are analysed by the Principal along with the HODs and corrective measure to be taken are conveyed to the concerned staff members. Feedback by Alumni and Final year students are also taken, so that the institute can work on those points and improve the quality of teaching. Teachers feedback is taken which helps in planning the academic sessions, understanding student mind set</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Bachelor of Computer Application	60	48	48
BCom	Bachelor of Commerce with Computer Application as Additional Subject	140	72	72
BEd	Bachelor of Education	100	94	94
BSc	Bachelor of Science in Physics, Chemistry, Maths, Computer Science, Botany , Zoology including Biotechnology	200	68	68
MSc	Biotechnology	20	6	6
MSW	Master in Social Work	20	6	6
BBA	Bachelor of Business Administration	140	89	89

[View Uploaded File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	841	23	51	0	58

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	58	72	39	6	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a student mentoring system. The objective was to develop a system where the students can be mentored not only for academic matters but also for factors that affect their overall development. The mentoring is not restricted to academics but also to motivate the students to participate in extracurricular, co-curricular, sports, and other activities that are conducted on campus. Students are motivated not to restrict themselves to the syllabus but to try to gain something extra. Students are motivated for research and entrepreneurship activities. The mentor meets with the student at regular intervals, asks about any difficulties, if any, and motivates them. This process helps to strengthen student-teacher connections. This also helps to bring about behavioral and attitudinal changes among the students. In courses where internships and projects are involved, students are guided as to how to go about doing the internship or project work. Interested Students are also given a brief introduction to entrance exams for higher education. Teacher mentors document the issues and actions taken.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
864	58	1:15

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	58	0	0	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ayesha Khan	Assistant Professor	Best Teacher in Management, ESN Awards
2019	Amit Naidu	Assistant Professor	International Scientist Award, INSO Awards
2019	Dr. Seema Verma	Assistant Professor	Global Digital Teacher Excellence Award, Certificate registration No GDEA/TEA/2020/N55
2019	Manjusha Tamrakar	Assistant Professor	Best Teacher in Management, ESN Awards

[View Uploaded File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	UG	SIXTH SEM	27/09/2020	09/11/2020

BCA	UG	FINAL YEAR	24/09/2020	28/11/2020
BCom	UG	FINAL YEAR	24/09/2020	11/11/2020
BEd	UG	FOURTH SEM	26/09/2020	31/10/2020
BSc	UG	FINAL YEAR	28/09/2020	17/11/2020
MSc	PG	FOURTH SEM	27/09/2020	11/11/2020

[View Uploaded File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation process is carried out as per the affiliated university norms. Continuous internal evaluation is done as prescribed by Hemchand Yadav Vishwavidyalaya. For yearly / semester courses, tests are conducted for UG and PG programs. 10 marks from the exams of UG students in each subject for annual courses are sent to the university as internals. Exam schedules are communicated through notice boards, notice boards, and WhatsApp groups. The sessions for PG students depend on assignment submission, PPT, practical classes, and unit tests. On the basis of internals, the weak students are identified and given remedial classes. Remedial classes help the students perform well in university exams.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The university has an academic calendar that precisely mentions the class start and end dates, tentative unit test schedules, and also the university exam schedule. All information regarding the scheme of the syllabus with marks and evaluation is available on the university website. Information regarding the scheme of examination is conveyed to the students during the induction program. Also, the subject teachers convey the same during class hours. The syllabus is uploaded to the student WhatsApp groups and is also kept in the library. GDRCSST prepares an academic calendar on the lines of the university calendar. At the start of the session, the IQAC plans to disseminate quality education by forming various committees. The committees are responsible for preparing Timetable, adhering to the deadlines of syllabus completion, exam conduct, syllabus completion evaluation, attendance of students, etc.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdrkst.rungta.ac.in/programme.php>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
262	BBA	MANAGEMENT	47	41	87.23
013	BCA	COMPUTER APPLICATION	33	33	100
009	BCom	COMMERCE	34	34	100
006	BSc	PHYSICS, BIOTECHNOLOGY, COMPUTER	62	62	100

		SCIENCE			
152	BEd	EDUCATION	93	84	90.32
231	MSc	BIOTECHNOLOGY	11	11	100
144	MSW	MASTER IN SOCIAL WORK	0	0	0
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	28	Bafna Biotech, Dhamtari, Chhattisgarh	0.6	0.6
<a href="#">View Uploaded File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Article writing	Science	17/06/2019
Seminar on Entrepreneurial Strategies for Protecting Intellectual Property	Computer Science	07/08/2019
Seminar on Origin Pro App for Research	Commerce Management	27/08/2019
Seminar on Mendeley Reference Manager	Education	04/09/2019
Seminar of Editorial Manager System	Science	11/10/2019
Seminar on Research Methodology	Education	12/12/2019
Seminar on IPR and Brand Building for Entrepreneurs	Commerce and Management	10/01/2020
Workshop on Idea to Market: Navigating IPR Challenges in Entrepreneurship	Commerce and Management	07/02/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	1	2

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Science	0
Computer Science	0
Commerce Management	0
Education	0
Humanities	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	0
International	Science	1	0
<a href="#">View Uploaded File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	4
science	16
Management Commerce	6
Education	5
Humanities	3
<a href="#">View Uploaded File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
--------------------	----------------	------------------	---------------------	----------------	---	---

Fuzzy Prediction : An Accurate Approach of Performance Prediction in Present Scenario of Higher Education	Dr. Jyoti Upadhyay and Dr. Pratima Gautam	CiiT International Journal of Fuzzy Systems	2019	Nil	BMM, Bhilai	Nil
Application of Municipal Solid Waste as a Soil Nutrients Booster Humic Acid and Its Analysis Through FT-IR and GC-MS	Dr. Nisha Gupta	International journals of emerging technologies	2020	Nil	Rungta College of Engineering Technology, Bhilai	Nil
<a href="#">View Uploaded File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Fuzzy Prediction : An Accurate Approach of Performance Prediction in Present Scenario of Higher Education	Dr. Jyoti Upadhyay and Dr. Pratima Gautam	CiiT International Journal of Fuzzy Systems	2019	Nil	Nil	BMM, Bhilai
Application of Municipal Solid Waste as a Soil Nutrients Booster Humic Acid and Its Analysis	Dr. Nisha Gupta	International journals of emerging technologies	2020	Nil	Nil	Rungta College of Engineering Technology, Bhilai

Through FT-IR and GC- Ms					
<a href="#">View Uploaded File</a>					

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	2	3
Presented papers	20	14	0	0
Resource persons	0	0	2	3
<a href="#">View Uploaded File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Stay Home Stay Safe Campaign	ECS Unit, GDR CST	8	170
Food Distribution Aid	ECS Unit, GDR CST	6	12
Covid-19 Work Place Protocols	ECS Unit, GDR CST	4	60
Isolation Quarantine Facilities	ECS Unit, GDR CST	3	119
COVID -19 Protocal by Government	ECS Unit, GDR CST	5	13
Awareness on COVID Vaccination	ECS Unit, GDR CST	2	29
COVID-19 Travel Restrictions	ECS Unit, GDR CST	4	17
Stay at Home Orders Lockdown Measure	ECS Unit, GDR CST	3	25
COVID-19 Relief funds Program	ECS Unit, GDR CST	2	14
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Jila Stariya Samman	Durg District Hospital, Durg	10

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Community Awareness	ECS Unit, GDRCSST	Stay Home Stay Safe Campaign	8	170
Community Awareness	ECS Unit, GDRCSST	Food Distribution Aid	6	12
Community Awareness	ECS Unit, GDRCSST	Covid-19 Work Place Protocols	4	60
Community Awareness	ECS Unit, GDRCSST	Isolation Quarantine Facilities	3	119
Community Awareness	ECS Unit, GDRCSST	COVID -19 Protocal by Government	5	13
Community Awareness	ECS Unit, GDRCSST	Visit to old age home	3	45

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture	Dr. Seema Verma	Sai college, Bhilai	1
Dissertation Project	Ms. Geeta Mahajan	Self	60
Dissertation Project	Ms. Jasmeet Kaur	Self	30
Guest Lecture	Dr. Sushil Punwatker	St. Thomas, Bhilai	1
Industrial Visit	B.Sc. & M.Sc. Students	BEC food factory (Chingri) Durg	1

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Guest Lecture	Navigating the Evolving	St. Thomas,	20/06/2019	20/06/2019	Dr. Sushil Punwatker

	Business Landscape: Strategies for Sustainable Growth	Bhilai			
Guest Lecture	Cybersecurity and Data Privacy	Bhilai Mahilamahavidyalaya, Bhilai	03/07/2019	03/07/2019	Dr. Jyoti Upadhyay
Interactive talk	Analytical Techniques in Chemistry: From Microscopes to Spectroscopes	Sai college, Bhilai	15/07/2019	15/07/2019	Dr. Nisha Gupta
Dissertation Project	Dissertation Project	Adithya Biotech Lab Pvt Ltd, Raipur	07/06/2019	07/08/2019	Ms. Geeta Mahajan
Dissertation Project	Dissertation Project	Chhattisgarh Rajya Sahakari Dugdh Mahasangh Mariyadit , Raipur	15/11/2019	16/12/2019	Ms. Jasmeet Kaur
Educational Visit	Educational Visit	Parle G, Raipur	26/06/2019	26/06/2019	BBA students
Industrial Visit	Hands-On Training	BEC food factory (Chingri) Durg	12/08/2019	12/08/2019	B.Sc. M.Sc. Students
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Al Zaiem Al Azhari University, Sudan	20/01/2016	Seminar on Networking and Building Professional Relationships	36
Mashreq University, Khartoum, Sudan	21/01/2016	Seminbar on Cybersecurity Fundamentals: Protecting Data and Networks with Microsoft Solutions	37

University of Business International Studies, Geneva, Switzerland	16/09/2016	Interactive talk on Mastering Remote Work and Online Collaboration	32
Vytautas Magnus University, Lithuania	13/03/2014	Interactive talk on Customer Relationship Management and CRM Systems	33
Bafna Biotech, Dhamtari, Chhattisgarh	15/07/2019	Hands on training on Instrumentation on Molecular Biology	21
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
46	42.43

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ERP	Fully	1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14650	30	294	2	14944	32
Journals	134	4	90	3	224	7
CD & Video	33	1	0	0	33	1
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR NEEMA S BALAN	Academic/Lecture module	cgschool.in (http s://www.youtube.com /watch?vJqHn_LrW7bo }	29/04/2020
DR NEEMA S BALAN	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?v_bpSteUSzHg)	29/04/2020
DR NEEMA S BALAN	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vPOg0LN5zmc)	29/04/2020
SUSHEEL PUNWATKAR	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vODeeTaf4kPg)	12/05/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?v4utV0ESPg-s)	24/04/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vetYGaf7OpWE)	25/04/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vSDOnT0vXmXM)	18/05/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?veBzYBgWllkA)	18/05/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vtuTKQJpX-zU)	29/04/2020
DR SUSHMA SHRIVASTAV	Academic/Lecture module	cgschool.in(https ://www.youtube.com/ watch?vi-_SoIPbn9k)	23/04/2020

[View File](#)

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	134	4	134	1	1	2	5	200	0
Added	68	1	68	0	0	0	0	200	0
Total	202	5	202	1	1	2	5	400	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

400 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
35	32.01	50	46.98

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established policies and procedures for maintenance of facilities . All maintenance work is taken care by the concerned maintenance team, comprising of a care taker and team of people who look after electric issues, carpentry work, plumbing, garden maintenance, water supply etc. Laboratory time tables are finalized by the department as per norms of University . Equipment/chemicals etc are issued to the students by the laboratory attendants, under instruction of the teachers, as per requirements of the practical. Return of lab equipments is ensured by the Lab Attendants. Records of breakage is maintained by the Lab staff and is reported to the HOD. Stock checking is done at the end of the year. Purchase list for next academic year is prepared as per requirements. Nonworking instruments are reported to the Head of Dept. Repair is done . Class Rooms: are utilized as per time table. Classrooms are finalised as per student strength. Repairs (Fans, lights, plumbing, carpentry work etc.) is done before commencement of classes. Sports grounds , gymnasium are used after college hours under guidance of sports I/C. Books are issued to all regular staff members and students, 2 books for a week. Penalty is charged for late return of books. Internet browsing facilities are maintained for the students. Computers are maintained by Laboratory Assistants of concerned laboratories. In case of acute problem, hardware section is intimated.

<https://gdrct.rungta.ac.in/index.php>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kamla Devi Rungta Scholarships Rungta Academic Excellence Scholarship	576	1485000
Financial Support from Other Sources			
a) National	Scholarship- SC, ST, OBC	120	3273125

b) International	NIL	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Storytelling for Impact	17/09/2019	61	GDR CST - Bhilai
Workshop on the power of mindfulness and meditation	29/01/2020	52	GDR CST - Bhilai
Guest Lecture on Happiness and Positive Psychology	12/12/2019	42	GDR CST - Bhilai
Workshop on Innovation and Creativity	09/10/2019	62	GDR CST - Bhilai
Workshop on Digital Comm. and Social Media Etiquette	04/01/2020	89	GDR CST - Bhilai
Workshop on Voice Training and Vocal Comm.	20/09/2019	52	GDR CST - Bhilai
Workshop on Eco-Living and Sustainability Skills	22/02/2020	82	Akshaypatra, Bhilai
Workshop on Art of Handwriting and Calligraphy	15/11/2019	62	B Arya Art Craft Classes, Bhilai
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examination (CTET CGTET)	126	Nil	8	Nil
2019	Guidance for Banking examination	88	Nil	5	Nil

2019	Counselling for Jobs in IT sector	Nil	280	Nil	89
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Airtel, Axis Bank, Byjus, HDFC, KekaBank	202	69	Just dial, Bajaj Finance	117	20
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	BCom	Mgmt. and Comm.	MATS University	MBA
2020	4	BCom	Mgmt. and Comm.	Kalinga University Raipur	MBA
2020	8	BCom	Mgmt. and Comm.	Acharya Institute Of Management, Bangalore	MBA
2020	4	BCom	Mgmt. and Comm	Rungta college Engineering and Technology	MBA
2020	3	BCom	Mgmt. and Comm	BIT Durg	MBA
2020	8	BBA	Mgmt. and Comm	Amity University (Raipur)	MBA
2020	4	BBA	Mgmt. and Comm	NIT Raipur	MBA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
Any Other	10

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Long Jump Atheletic event	Institution	5
Dance (Solo) Competition	Institution	12
Dance (Group) Competition	Institution	6
Badminton Championship(Girls)	Institution	8
Badminton Championship(Boys)	Institution	9
Inter College Volley Ball Tournament	Institution	18
KhoKho Competition	Institution	27
Dance (Facebattle) Competition	Institution	30

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd Position	National	1	Nil	DU173882 4712	Pradeep Jaiswal

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution facilitate students representation and engagement in various activities: Since there was no election notification from the University, students council was formed on merit basis. Student Council is declared and thereafter the oath taking ceremony is held. Academic and administrative bodies like IQAC have students representatives RSDC (Rungta Student Development Centre ) has a number of clubs with student coordinators, who not only help in smooth flow of information but also motivate students to participate in large numbers in the RSDC activities. The Biannual college magazine BEACON has students in its editorial board. RSDC RuBI has student coordinators for promoting start up ecosystem within our premises. Entrepreneurs Day is managed fully by the

students. Student members are part of different committees that help in smooth functioning of the college. RSDC R Connect is the Alumni club.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have a registered Alumni Association, Registered as a Sec 8 company. The Association is registered as a Charitable Company Under The Companies Act 2013. We also have an online Alumni portal where students are registered. It also helps them to get documents after passing out. The Official Alumni portal can be found at alumni.rungta.ac.in

5.4.2 – No. of enrolled Alumni:

12

5.4.3 – Alumni contribution during the year (in Rupees) :

125000

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting with Alumni Alumni Talk Alumni Interaction

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college functions at the level of Management, Principal, Faculty members and students to cater to the vision and mission of the institute. The college has a well-established governance council. Members include Management, Principal, Faculty members, IQAC Coordinator, Stake holders, Parents , Alumni and Students representative .The college has a well structured Academic Committee. The Committee include Principal , the Academic Head, followed by I/C Academics and Department Heads. A strategic approach is taken by the Principal to implement the policies with inclusion of Faculty members in planning and decision making. The task of Principal include goal setting for each academic session, need identification, priority setting, planning searching for new resources to attain quality Teaching - Learning aspects of the college. Regular meetings are held by the Academic committee to review the proper implementation and functioning of the Academic activities at college . Faculty members are made representatives of various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Clear Objectives: Define achievable learning goals for each course.</p> <p>Relevant Content: Use engaging, up-to-date content with real-world applications.</p> <p>Diverse Teaching: Employ varied teaching methods to cater to different learning styles.</p> <p>Continuous</p>

	Improvement: Regularly assess and adapt curriculum based on feedback and changing needs.
Teaching and Learning	Active Engagement: Involve students actively through discussions and activities. Clear Communication: Ensure clear and structured communication of lessons and assignments. Feedback And Assessment: Provide regular feedback and assess students understanding. Critical Thinking: Encourage analytical thinking and diverse perspective Exploration.
Examination and Evaluation	Fair Assessment: Ensure fairness, transparency, and clear criteria. Varied Methods: Use diverse assessments to cater to different learning styles. Timely Feedback: Provide prompt and constructive feedback to aid student improvement. Continuous Improvement: Regularly review processes and incorporate feedback for Enhancements.
Research and Development	Clear Research Plan: Outline objectives and methodologies. Invest In Innovation: Allocate resources for new ideas and technologies. Promote Collaboration: Encourage teamwork and partnerships. Continuous Evaluation: Assessment Progress and adapt strategies accordingly.
Library, ICT and Physical Infrastructure / Instrumentation	Comprehensive Library: Diverse and updated resources. Robust ICT: High-speed internet, cybersecurity, and support. Modern Infrastructure: State-of-the-art labs and equipment. User-Friendly Support: Training and technical assistance for ICT tools.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and development - Set Clear Goals: Define specific, measurable, and time-bound objectives. Strategic Planning: Create a well-thought-out plan with resource allocation and a timeline. Implementation and Adaptation: Execute the plan, monitor progress, and adapt as needed. Stakeholder Engagement and Compliance: Involve stakeholders, ensure legal compliance, and prioritize sustainability.
Administration	Management and Oversight: Administrators manage and oversee various aspects of an organization or

	<p>system. Decision-Making: They make important decisions related to policy, budgeting, and strategy. Communication: Effective communication is crucial in administration for conveying information and maintaining coordination. Compliance: Administrators ensure their organization complies with laws and regulations.</p>
Finance and Accounts	<p>Clear admission criteria Financial aid and scholarships Academic and emotional support Inclusive campus environment</p>
Examination	<p>Purpose: Examinations assess knowledge and skills in various fields. Types: They come in written, oral, practical, and standardized forms. Preparation: Effective study and time management are essential. Feedback: Exams provide feedback for improvement in education and skills.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	ANURAG MISHRA	Workshop on Application of mathematics in science and engineering BIT Durg	Nil	2000
2019	HEENA KAUSER	Workshop on Application of mathematics in science and engineering BIT Durg	Nil	2000
2019	DOLLY KHANDELWAL	Workshop on Application of mathematics in science and engineering BIT Durg	Nil	2000
2019	DR JYOTI UPADHYAY	Workshop on Application of mathematics in science and engineering BIT Durg	Nil	2000

2019	Ambuj Pandey	Workshop on Application of mathematics in science and engineering BIT Durg	Nill	2000
2019	Ms.PRIYA BHONSLE	Workshop on Emerging trends of engineering science technology and management ICETESTM 2019 IFER Bhopal	Nill	2000
2019	Dr. SUSHIL PUNWATKAR	Workshop on Emerging trends of engineering science technology and management ICETESTM 2019 IFER Bhopal	Nill	2000
2019	Mr.SOURABH GUHA	Workshop on Emerging trends of engineering science technology and management ICETESTM 2019 IFER Bhopal	Nill	2000
2019	Dr.SEEMA VERMA	National confrence on climate change and its effect on biodiversity BMM Bhilai	Nill	2500
2019	DEEPA SAHU	National confrence on climate change and its effect on biodiversity BMM Bhilai	Nill	2500
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Deep learning	Deep learning	05/07/2019	08/07/2019	40	7

	network and its application	network and its application				
2019	excellence in teaching learning program	Nil	09/06/2019	11/06/2019	45	Nil
2019	effective use of learning management system	Nil	14/09/2019	16/09/2019	42	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsered short term course on research methodology for social sciences	8	17/10/2019	22/10/2019	6
Refresher course of Academic Leadership Development Program for Aspring Leaders.	5	06/09/2019	11/09/2019	8
Short term course on hipaa training certificate	10	10/06/2019	15/06/2019	6
Online faculty development programe on AICTE Training and learning (ATAL) Acaademy)	6	06/09/2019	11/09/2019	6
Workshop on research paper writing	8	21/08/2019	29/08/2019	8
UGC Sponsered short term	7	22/07/2019	27/07/2019	6

course in communication skill			
<a href="#">View File</a>			

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	58	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
58	08	864

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is a self -financed. It is run by the Rungta group of Education. The amount generated through the fees is audited internally by the college. The external audit is conducted by a Chartered Accountant firm as nominated by the Management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
---

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	Shastri Sanjay and Associates	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Teacher guardian meetings are conducted at the department level, regular teacher guardian meetings are held to discuss students performance and attendance in the class Queries related to their wards are answered by the team We do counselling of the students to motivate them for career counselling, training placement and guidance We also maintain the register to record the feedback of parents We encourage parents to join various functions conducted by the college

6.5.3 – Development programmes for support staff (at least three)

Professional Development Workshops, 08/06/2019 In this workshops we have
--

covered a range of topics, such as time management, effective communication, leadership skills, and stress management. Mentorship Program:22/06/2019 Establish a mentorship program where experienced staff members (mentors) are paired with newer or junior staff (mentees). Mentors has provided guidance, share their knowledge and experience, and help mentees navigate their roles and career development. Wellness and Employee Assistance Program:15/02/2020 Staff well-being is crucial for productivity and job satisfaction. Implement a wellness program that includes activities like yoga or mindfulness sessions, fitness classes, and stress management workshops.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty development programs Regular meetings of IQAC are conducted To introduce value added skill based short term certificate courses

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	workshop on Social Entrepreneurship: Blending Business and Social Impact	03/06/2019	13/07/2019	18/07/2019	12
2019	Workshop on Exploring Financing Options for Startups	03/07/2019	22/08/2019	26/08/2019	16
2020	workshop on Understanding Sampling Techniques in Research	31/12/2019	14/01/2020	14/01/2020	20
2020	Protecting Innovations : A Guide to Patent Application and Prosecution	21/12/2019	15/02/2020	20/02/2020	24
2019	Mixed - Methods Research : Combining Qualitative Quantitative	21/12/2019	12/03/2020	16/03/2020	18

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2020	08/03/2020	55	49
National Girl Child Day / Balika Diwas	24/01/2020	24/01/2020	53	21
Poster Making Competition on Womens Equality Day	26/08/2019	26/08/2019	18	9

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Total Lighting Requirements - 57.4 KW percentage Lighting through LED bulbs - 10 Lighting through other sources - 90

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	864
Ramp/Rails	Yes	864
Any other similar facility	Yes	864

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/08/2019	1	Visit to oldage home	developed ethic value in student	45
2019	1	1	21/09/2019	1	Save life give blood	developed ethic value in student	22

2019	1	1	09/10/2019	1	Clean street Program	importance of cleanliness	111
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	24/04/2017	The college website and flex board both post the student code of conduct. It includes details on expected standards of behavior, and methods for enforcing discipline. All students shall be subject to it equally while they are on college property or representing the college while taking part in activities off campus. On the day of induction, students are informed about the colleges rules and regulations. To provide a secure and moral learning environment, all faculty members do routine monitoring.
Code of Conduct for Faculty Members	24/04/2017	Faculty perform their duties in the form of teaching, remedial classes, practical, seminar and research work. Assist in carrying out duties related to the college and the university. Faculty help in conduction of cocurricular and extracurricular activities including community service. Faculty members maintain Teaching Diary of the subject allotted. Maintain university and college internal examinations Question papers. Faculty help in the formulation of policies of the institution by accepting various duties .
Code of Conduct for Principal	24/04/2017	Principal monitors admissions, academics,

examinations, evaluation for smooth functioning of the system. The Principal authorizes Coordinators, and other administrative functionaries. Principal motivates the faculty and the supporting staff, to play their respective roles more effectively. Conducts meetings of the Heads of Department to review the progress of the academic work and suggest effective measures to achieve desired academic outcome. Principal along with IQAC coordinator ensure quality .

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	54
Independance Day	15/08/2019	15/08/2019	87
Teachers Day	05/09/2019	05/09/2019	220
National Unity Day	31/10/2019	31/10/2019	155
Republic Day	26/01/2020	26/01/2020	130
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Anti Ragging Awareness Programme
2. Voter Awareness Program : Voice The Vote
3. Swachh Bharat Mission
4. Recycling of Waste Materials
5. Roots of Tomorrow: Planting for a Greener Future

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Mushroom Cultivation Initiative at GD Rungta College of Science and Technology, Bhilai GDRCSST has taken the initiative for non-teaching staff and class four staff of the institution. The workshop aimed to provide participants with practical knowledge and hands-on experience in mushroom cultivation, covering key aspects from substrate preparation to harvesting. Enhance participants skills in mushroom cultivation through theoretical and practical sessions. Create awareness about the environmental and economic benefits of mushroom cultivation as a sustainable agricultural practice. Equip participants with the knowledge needed to start and manage their own mushroom cultivation projects. The workshop commenced with a comprehensive theoretical session covering the basics of mushroom cultivation, types of mushrooms, and the importance of substrate preparation. Participants actively engaged in hands-on activities, including substrate preparation, inoculation, and maintaining optimal environmental conditions for mushroom growth. Detailed demonstrations on the incubation period, cropping cycles, and harvesting techniques provided

participants with practical insights. Emphasis was placed on maintaining cleanliness throughout the cultivation process and implementing effective disease management strategies. Participants indicated a high level of satisfaction with the workshop. Many expressed appreciation for the hands-on approach, which enhanced their understanding and confidence in venturing into mushroom cultivation. Participants encountered challenges related to substrate sterilization and climate control. These were addressed through additional demonstrations, providing practical solutions to common issues faced in mushroom cultivation. The Mushroom Cultivation Workshop proved to be a valuable learning experience, successfully achieving its objectives of skill development and promoting sustainable agricultural practices. Participants left with not only theoretical knowledge but also the practical skills needed to embark on mushroom cultivation projects.

2. Community Camp Organized by GD Rungta College of Science and Technology, Bhilai GD Rungta College of Science and Technology organized a community camp with a primary focus on cleanliness awareness and anti-addiction initiatives. The camp aimed to foster a sense of responsibility towards the environment while addressing the crucial issue of addiction within the community. The overarching goal was to create awareness and promote active participation in maintaining cleanliness, preserving the environment, and combating addiction. By organizing this camp, the institution sought to instill a sense of civic duty and personal responsibility among the participants.

Participants engaged in cleanliness drives within the local community, emphasizing the importance of waste segregation and responsible waste disposal. Participants gained a deeper understanding of the significance of cleanliness and the environmental impact of their actions. Interactive workshops were conducted to educate participants about environmental conservation, sustainable practices, and the impact of individual actions on the ecosystem. The camp facilitated stronger connections within the community, fostering a shared commitment to a cleaner and healthier living environment. Participants left the camp equipped with knowledge about addiction prevention strategies and resources for seeking help. Expert-led sessions focused on raising awareness about the harmful effects of addiction, its impact on individuals and communities, and strategies for prevention and support. The camp encouraged the adoption of sustainable practices, promoting a long-term commitment to maintaining a clean and green community. The community camp was a resounding success, achieving its objectives of promoting cleanliness awareness and anti-addiction initiatives. The institution's commitment to community welfare was evident through the well-designed activities that empowered participants with valuable knowledge and fostered a sense of responsibility towards the environment and personal well-being. The positive impact of the camp is expected to resonate within the community, contributing to a cleaner, healthier, and more supportive living environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://gdrchst.rungta.ac.in/naac.php#best\\_practices](https://gdrchst.rungta.ac.in/naac.php#best_practices)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Computer Literacy Program for nearby community organized by GD Rungta College of Science and Technology, Bhilai GD Rungta College of Science and Technology, situated in the vibrant city of Bhilai, is thrilled to unveil its ambitious computer literacy program for the nearby community. With a steadfast commitment to education and technological advancement, our institution recognizes the critical role that computer literacy plays in the contemporary world. This initiative is meticulously crafted to empower individuals within our local

community by equipping them with fundamental computer skills, fostering digital inclusion, and bridging the ever-growing digital divide. The program encompasses a wide range of topics designed to cater to individuals with varying levels of computer knowledge. From the basics of operating systems, file management, and word processing to more advanced skills such as internet usage, email communication, and software applications, the curriculum is structured to be inclusive and accessible. The hands-on training approach ensures that participants not only grasp theoretical concepts but also gain practical experience, thereby enhancing their confidence in utilizing computer technologies. GD Rungta College is privileged to have a team of experienced and dedicated faculty members who will serve as mentors throughout the program. Their expertise in various domains of computer science and technology will ensure that participants receive high-quality guidance and support, fostering an enriching learning experience. Moreover, the colleges state-of-the-art computer labs and facilities will provide participants with a conducive environment for practical learning, allowing them to apply their newfound skills in a hands-on setting. As we launch this computer literacy program, the institution extends an open invitation to all members of the nearby community who aspire to enhance their digital skills and embark on a journey of lifelong learning. Together, let us bridge the digital gap, empower individuals, and contribute to the overall socio-economic development of our community. Join us in this endeavor to shape a future where everyone is equipped to thrive in the digital age.

Provide the weblink of the institution

<https://gdrcst.rungta.ac.in/naac.php#institutional>

#### **8.Future Plans of Actions for Next Academic Year**

Starting Incubation Centre . Enhanced Career and Placement Drive. Starting New course BA. Increase ICT Resource for academic enrichment. Starting new value-added courses. organizing training program to improve quality of faculties in e-learning platform.